



राष्ट्रीय प्रौद्योगिकी संस्थान आंध्रप्रदेश
NATIONAL INSTITUTE OF TECHNOLOGY ANDHRA PRADESH
Near National Highway No. 16, Kadakatla, Tadepalligudem – 534101
West Godavari District, Andhra Pradesh, India

No: NITAP/AA-1/2021-22/

Date: 24-08-2021

NOTICE

Submission of original documents- B.Tech. passed out students in the A.Y.-2020-21- Reg.

This is hereby notified that all the passed-out B.Tech. students in the A.Y. 2020-21 are mandatorily required to submit the following documents by post (speed post/registered post) on or before 20th Sep, 2021 to the admissions office.

1. IV Year I Sem and II Sem Fee Payment receipts (If payment is not done by SBI i-collect, i.e., SBI e-challan/education loan/NEFT etc.).
2. Income certificate issued on or after 1st April, 2020 should be submitted by the candidates, who applied for the fee remission (which was submitted through Google form for odd & even semester registrations A.Y. 2020-21). If the income certificate was valid for more than one year and already submitted the original copy to the admission section then it is not required to submit by post however, they are requested to submit the undertaking forms).
3. Undertaking forms for fee remission (See Annexure- B & C).
4. Photo copy of the bank pass book /cancelled cheque of the student/parent (SBI account, non-zero account) which will be used to refund the caution fee deposits.
5. Checklist (See Annexure- A).

Students should send the above-mentioned documents by Speed Post/Registered Post to “**The Associate Dean (Adm & Sch), Admissions office, National Institute of Technology Andhra Pradesh, Near National Highway No. 16, Kadakatla, Tadepalligudem, West Godavari District, Andhra Pradesh, India – 534101**” superscribing “**Passed out students 2020-21, Name___, Roll no. _____**” on the envelope.

The students must fill the google form given below after posting the documents.

<https://docs.google.com/forms/d/12Z9JkfEYLPg8-wGEViT8go4T69HT0jKXgcHpJyr99IE/>

The list of students whose certificates will be received by post will be displayed on the Institute website in the first week of Oct 2021. After received original documents the admission section will clear the no-dues.

Sd/-
Associate Dean (Adm & Sch)



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Annexure- A

Submission of original documents- B.Tech. passed out students in the A.Y.-2020-21

CHECKLIST

Name of the Candidate:

Roll No.:

| Sl. No. | Details of the documents | Attached or not (Should be filled by the candidate) | For Office Purpose- Students should not fill this part | | |
|---------|--|--|--|--------------------|-------------------------------|
| | | | Received or not | Appropriate or not | Signature of the staff member |
| 1 | Fee Payment receipts IV Year I Sem/II Sem | Yes/ No | Yes/ No | Yes/ No | |
| 2 | Original income certificate issued on or after 1 st April, 2019 | Yes/ No | Yes/ No | Yes/ No | |
| 3 | Undertaking form for fee remission | Yes/ No | Yes/ No | Yes/ No | |
| 4 | Bank account details | Yes/ No | Yes/ No | Yes/ No | |

Signature of the
Candidate with date



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Annexure- B

UNDERTAKING FOR TUITION FEE REMISSION IV B. Tech I SEM – A.Y.2020-21

I _____ (Parent's Name) father / mother of
_____ (Student's Name) Reg No. / Roll No.
_____ Studying IV B. Tech I SEM _____ Branch
_____ at NIT, Andhra Pradesh hereby state that **my**
family income during the financial year 2019-20 is Rs. _____ (In
words _____ only).

1. Income Certificate Details:

- I. Name of the Mandal, District and State:
- II. Issue Date of Income Certificate :
- III. Validity Date of Income Certificate :

2. Family Income Details:

| Particulars | Name | Income Reported (as per valid proof of income submitted) | Income Proof | Nature of Income |
|------------------------------------|------|---|--------------|------------------|
| Father | | | | |
| Mother | | | | |
| Total Income of the Family: | | | | |

I declare that the information provide by me is true and I will abide by the rules and regulations of the institute in this connection.

Signature of Parent:

Signature of Student:

Name of the Parent:

Name of the Student:

Parent Mobile:

Roll. No.:

Aadhaar No.:

Section:

Address:

Student Mobile:



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Annexure- C

UNDERTAKING FOR TUITION FEE REMISSION IV B. Tech II SEM – A.Y.2020-21

I _____ (Parent's Name) father / mother of
_____ (Student's Name) Reg No. / Roll No.
_____ Studying IV B. Tech II SEM _____ Branch
_____ at NIT, Andhra Pradesh hereby state that **my**
family income during the financial year 2019-20 is Rs. _____ (In
words _____ only).

2. Income Certificate Details:

- IV. Name of the Mandal, District and State:
V. Issue Date of Income Certificate :
VI. Validity Date of Income Certificate :

2. Family Income Details:

| Particulars | Name | Income Reported (as per valid proof of income submitted) | Income Proof | Nature of Income |
|------------------------------------|------|---|--------------|------------------|
| Father | | | | |
| Mother | | | | |
| Total Income of the Family: | | | | |

I declare that the information provide by me is true and I will abide by the rules and regulations of the institute in this connection.

Signature of Parent:

Signature of Student:

Name of the Parent:

Name of the Student:

Parent Mobile:

Roll. No.:

Aadhaar No.:

Section:

Address:

Student Mobile: