



# राष्ट्रीय प्रौद्योगिकी संस्थान आंध्रप्रदेश NATIONAL INSTITUTE OF TECHNOLOGY ANDHRA PRADESH

Near National Highway No. 16, Kadakatla, Tadepalligudem – 534101  
West Godavari District, Andhra Pradesh, India

NITAP/AA-1/2021-22/16

Date:07-01-2022

## NOTICE

**Sub:** Fee remission for I B.Tech. (A.Y.2021-22) students – Reg.

The B.Tech. first year students who have taken admission in the A.Y. 2021-22 through JoSAA/CSAB are requested to submit the applications for claiming the tuition fee remission based on their parent's family income. As per the Government rules the UNRESERVED/OBC students are eligible to get the benefits of fee remission if the family income is as mentioned below.

- i) Most economically backward students (whose family Annual Income below 1 Lakh (maximum allowable Rs.99,999/-)).
- ii) Other economically backward students (whose family Annual Income between 1 lakh to 5 Lakhs (Maximum allowable Rs.4,99,999/-)).
- iii) Fee Remission is not applicable for SC/ST students.

The applications are required to be submitted through the google form link:

[https://docs.google.com/forms/d/11O1ecSIrxMmk\\_VZAuI\\_Rr8LeEfFoQ3t49fRdbvFILqo/](https://docs.google.com/forms/d/11O1ecSIrxMmk_VZAuI_Rr8LeEfFoQ3t49fRdbvFILqo/)

on or before **07<sup>th</sup> Feb 2022** by submitting the following documents obtained from appropriate authorities.

1. **(a)The Income Certificate issued in the Name of Parent's/Guardian's and (b) undertaking for the tuition fee remission (format attached herewith and required to be printed on plain A4 paper) has to be submitted for claiming the tuition fee remission. The date of issue of the certificate has to be on or after 01-04-2021.**
2. The **Aadhar number of the parent/student** is to be mandatorily mentioned on the income certificate. Certificates without Aadhar number are not valid. **In case the format of the certificate of a particular state does not include Aadhar number, an undertaking on a Rs.50/- (or above) non-judicial stamp endorsed with Notary is to be submitted by the student. The format for the undertaking is enclosed herewith.**
3. The **issuing authority** of the income certificate shall be according to the enclosed list for each state of the country. **Certificate issued by any other authority is not valid.**
4. The applications submitted without any of the above documents or in improper format will not be considered for fee remission.
5. The applications received after the due date will not be considered.
6. Originals copies of the required documents are to be submitted to the admission section during physical reporting to the Institute.

7. All students are requested to take utmost care while uploading the documents (pdf copy only) through google form.
8. The final list of eligible candidates will be published on Institute website before the registration to the next semester. The students have to pay the tuition fee accordingly at the time of registration.
9. Students need to submit Income certificates for both of the parents in case parents are working.

**INCOME CERTIFICATE ISSUING AUTHORITY IN VARIOUS STATES / UTs**

<b>Sr.</b>	<b>State/Union Territory</b>	<b>Income Certificate Issuing Authority</b>
1	Andaman & Nicobar	Tahsildar
2	Andhra Pradesh	Tahsildar
3	Arunachal Pradesh	District Magistrate & Collector
4	Assam	Revenue Circle Officers
5	Bihar	Circle Officer of Circle Office
6	Chandigarh	Sub Divisional Magistrates
7	Chhattisgarh	Naib Tahsildar
8	Daman & Diu & Dadra & Nagar	Mamlatdar, Daman and Mamlatdar, Diu
9	Delhi	SDM of Govt. of NCT of Delhi
10	Goa	Mamlatdar of all Talukas
11	Gujarat	District Collector / Deputy Collector / Asst. Collector / Prant Officer / Mamlatdar
12	Haryana	CRO (Tahsildar / Naib Tahsildar concerned)
13	Himachal Pradesh	Tahsildar of Revenue Department
14	Jammu & Kashmir	Sub Divisional Magistrate (not below the rank of Tahsildar)
15	Jharkhand	Sub Divisional Officer in each District
16	Karnataka	Tahsildar
17	Kerala	Village Officers
18	Lakshadweep	Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands
19	Madhya Pradesh	Tahsildar / Naib Tahsildar
20	Maharashtra	Tahsildar
21	Manipur	District Authorities i.e. DC / ADC / SDO (not below the rank of SDO/SDM)
22	Meghalaya	Employer in case of Govt. employee and by the MP / MLA / DC / SDO Civil in case of others
23	Mizoram	District Magistrate or any other officers authorized by District Magistrate
24	Nagaland	Dy. Commissioners, addl. Dy. Commissioners and Sub-Divisional Officers (C)
25	Odisha	Revenue Officers
26	Punjab	CRO (Tahsildar / Naib Tahsildar concerned)
27	Pondicherry	Tahsildar, Deputy Tahsildar
28	Rajasthan	Tahsildar

29	Sikkim	Special Executive Magistrate (Block Development Officers, Rural Management & Development
30	Tamil Nadu	Zonal Deputy Tahsildar
31	Tripura	Deputy Commissioner of Respective Districts
32	Uttar Pradesh	Tahsildar
33	Uttaranchal	Tahsildar / SDM / City Magistrate
34	West Bengal	<ol style="list-style-type: none"> <li>1. Dist. Magistrate or -District Level Addl. Dist. Magistrate</li> <li>2. Sub-Divisional Officer – Sub Divisional Level of the concerned</li> <li>3. Block Development officer - Block Level of the concerned Blocks</li> <li>4. The Collector, Kolkata – Kolkata Municipal Corporation.</li> <li>5. The Collector, Kolkata – Student residing within Civil Jurisdiction of Hon'ble High Court, Kolkata</li> <li>6. Other areas covered in Kolkata Police are concerned i.e. areas over which collector, Kolkata does not exercise jurisdiction – concerned District magistrate or any other Officer Authorized by the District Magistrate of the respective district i. e. South 24 Paraganas and North 24 Paraganas</li> </ol>

**Note:** 1. The Income certificate issuing authority for Telangana is same as Andhra Pradesh.

2. In the remaining States / Union Territories, the Income Certificate issuing authority/ies are yet to be designated.

**For any queries regarding the same contact: [admissions@nitandhra.ac.in](mailto:admissions@nitandhra.ac.in)**

**Mobile No:** 9492743842 (during office hours 10.00 AM- 5 PM).

**Sd/-  
I/c Registrar  
NIT Andhra Pradesh**

# **Undertaking**

*Rs. 50 Non-Judicial Stamp Paper*

I \_\_\_\_\_, Son / Daughter of Shri \_\_\_\_\_  
\_\_\_\_\_am studying B.Tech. I / II / III / IV Year at NIT Andhra Pradesh  
hereby state that my family income for the financial year 2020-21 is Rs. \_\_\_\_\_(In words  
\_\_\_\_\_only). I declare that the information provided by me is true. If at  
any time, it is found that my parent's income is not correct as per the certificate submitted, I am ready to  
forgo the fee remission and will pay the full fee as applicable, in addition to the disciplinary action that  
may be taken by the Institute.

Signature of Parent/Guardian:

Signature of Student:

Name of the Parent:

Name of the Student:

Parent Mobile No:

Reg. No./Roll No:

Aadhaar No. of the father:

Section:

Aadhaar No. of the mother:

Student Mobile No:

Address:

Branch:

Place:

Date:



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**UNDERTAKING FOR TUITION FEE REMISSION I B. Tech. – A.Y.2021-22**

I \_\_\_\_\_ (Parent's Name) father / mother of  
\_\_\_\_\_ (Student's Name) Reg No. / Roll No.  
\_\_\_\_\_ Studying I B. Tech \_\_\_\_\_ Branch  
\_\_\_\_\_ at NIT, Andhra Pradesh hereby state that **my family**  
**income** during the financial year 2020-21 is Rs. \_\_\_\_\_ (In  
words \_\_\_\_\_ only).

**1. Income Certificate Details:**

- I. Name of the Mandal, District and State:
- II. Issue Date of Income Certificate :
- III. Validity Date of Income Certificate :

**2. Family Income Details:**

Particulars	Name	Income Reported (as per valid proof of income submitted)	Income Proof	Nature of Income
Father				
Mother				
<b>Total Income of the Family:</b>				

I declare that the information provide by me is true and I will abide by the rules and regulations of the institute in this connection.

Signature of Parent/Guardian:

Signature of Student:

Name of the Parent:

Name of the Student:

Parent Mobile No:

Roll. No.:

Aadhaar No. of the father:

Section:

Aadhaar No. of the mother:

Student Mobile No:

Address:

Branch:

Place:

Date: