



राष्ट्रीय प्रौद्योगिकी संस्थान आंध्र प्रदेश NATIONAL INSTITUTE OF TECHNOLOGY ANDHRA PRADESH

Near National Highway No. 16, Kadakatla, Tadepalligudem – 534101
West Godavari District, Andhra Pradesh, India

No: NITANP/SASS/ADM/2022/773

Date:20-12-2022

NOTICE

Sub: Fee remission for I B.Tech. (A.Y.2022-23) students – Reg.

The B.Tech. first year students who have taken admission in the A.Y. 2022-23 through JoSAA/CSAB are requested to submit the applications for claiming the tuition fee remission based on their parent's family income. As per the Government rules the UNRESERVED/OBC students are eligible to get the benefits of fee remission if the family income is as mentioned below.

- i) Most economically backward students (whose family Annual Income below 1 Lakh (maximum allowable Rs.99,999/-)).
- ii) Other economically backward students (whose family Annual Income between 1 lakh to 5 Lakhs (Maximum allowable Rs.4,99,999/-)).

The students are required to submit the below-mentioned documents to the admissions office **(Room No:010, Ground Floor, SV PATEL Central Vista) on or before 31st Jan 2023** with the following documents obtained from appropriate authorities based on the state to which they belong to.

1. Application form for fee remission **(prescribed format is attached herewith in Annexure-A)**,
2. Declaration in the non-judicial stamp paper for fee remission with notarized person **(prescribed format is attached herewith in Annexure-B)**.
3. **Family income certificate** in the name of father [or mother (in absence of father)]/ guardian (in absence of parents) issued by the competent authority (as prescribed by the respective the State Governments) after **1st April 2022** for the financial year 2021-22 (i.e., from 1st April 2021 to 31st March 2022).

Note:

4. If the "Family income" phrase is not mentioned in the income certificate, individual income certificates in the name of both father and mothers should be submitted if they are working. If mother is house-wife/ not-working, students need to submit an income certificate in the name of mother with zero income.

If some State Govts are not providing income certificate in the name of mother (house-wife/ zero-income) then income certificate in the name of father should only be submitted.

5. Death certificate/ certificates along with declaration by the student in the prescribed format **(prescribed format is attached in Annexure-C)** are required to be submitted if father/ mother/ both the parents are not alive.

6. The **issuing authority** of the income certificate shall be according to the enclosed list for each state. Certificate issued by any other authority is not valid.
7. The applications received after the due date will not be considered.
8. The final list of eligible candidates will be published on Institute website before the registration to the next semester.

INCOME CERTIFICATE ISSUING AUTHORITY IN VARIOUS STATES / UTs

Sr.	State/Union Territory	Income Certificate Issuing Authority
1	Andaman & Nicobar	Tahsildar
2	Andhra Pradesh	Tahsildar/Deputy Tahsildar
3	Arunachal Pradesh	District Magistrate & Collector
4	Assam	Revenue Circle Officers
5	Bihar	Circle Officer of Circle Office
6	Chandigarh	Sub Divisional Magistrates
7	Chhattisgarh	Naib Tahsildar
8	Daman & Diu & Dadra & Nagar	Mamlatdar, Daman and Mamlatdar, Diu
9	Delhi	SDM of Govt. of NCT of Delhi
10	Goa	Mamlatdar of all Talukas
11	Gujarat	District Collector / Deputy Collector / Asstt. Collector / Prant Officer / Mamlatdar
12	Haryana	CRO (Tahsildar / Naib Tahsildar concerned)
13	Himachal Pradesh	Tahsildar of Revenue Department
14	Jammu & Kashmir	Sub Divisional Magistrate (not below the rank of Tahsildar)
15	Jharkhand	Sub Divisional Officer in each District
16	Karnataka	Tahsildar
17	Kerala	Village Officers
18	Lakshadweep	Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands
19	Madhya Pradesh	Tahsildar / Naib Tahsildar
20	Maharashtra	Tahsildar
21	Manipur	District Authorities i.e. DC / ADC / SDO (not below the rank of SDO/SDM)
22	Meghalaya	Employer in case of Govt. employee and by the MP / MLA / DC / SDO Civil in case of others
23	Mizoram	District Magistrate or any other officers authorized by District Magistrate
24	Nagaland	Dy. Commissioners, addl. Dy. Commissioners and Sub-Divisional Officers (C)
25	Odisha	Revenue Officers
26	Punjab	CRO (Tahsildar / Naib Tahsildar concerned)
27	Pondicherry	Tahsildar, Deputy Tahsildar
28	Rajasthan	Tahsildar
29	Sikkim	Special Executive Magistrate (Block Development Officers, Rural Management & Development Development)

30	Tamil Nadu	Zonal Deputy Tahsildar
31	Tripura	Deputy Commissioner of Respective Districts
32	Uttar Pradesh	Tahsildar
33	Uttaranchal	Tahsildar / SDM / City Magistrate
34	West Bengal	<ol style="list-style-type: none"> 1. Dist. Magistrate or -District Level Addl. Dist. Magistrate 2. Sub-Divisional Officer – Sub Divisional Level of the concerned 3. Block Development officer - Block Level of the concerned Blocks 4. The Collector, Kolkata – Kolkata Municipal Corporation. 5. The Collector, Kolkata – Student residing within Civil Jurisdiction of Hon'ble High Court, Kolkata 6. Other areas covered in Kolkata Police are concerned i.e. areas over which collector, Kolkata does not exercise jurisdiction – concerned District magistrate or any other Officer Authorized by the District Magistrate of the respective district i. e. South 24 Paraganas and North 24 Paraganas.

- Note:** 1. The Income certificate issuing authority for Telangana is same as Andhra Pradesh
2. In the remaining States / Union Territories, the Income Certificate issuing authority/ies are yet to be designated.

The applications must also fill the below-mentioned Google form:

Google form Link: <https://forms.gle/XPBjxHSSmYgrzoPN9>

For any queries regarding the same contact: admissions@nitandhra.ac.in

**Sd/-
AD AA(ADM & SCH)**

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Dean AA**



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Annexure-A

APPLICATION FORM FOR FEE REMISSION OF TUITION FEE FOR THE A.Y. 2022-23.

S. No	Particulars	
1.	Name of the Student	
2.	Reg.no & Roll no.	
3.	Branch	
4.	Year & Semester: (BTech-I/II/III/IV)	
5.	Aadhaar number of the student	
6.	Fee Remission Category: (MEB/OEB)	
7.	E-mail ID	
8.	Mobile number of the student	
9.	Name of the Father	
10.	Father's occupation	
11.	Aadhaar number of the father	
12.	Mother's occupation	
13.	Aadhaar number of the mother	
14.	Present Postal Address	
17. Annual Income of Family		
(i)	Father's Annual Income	
(ii)	Mother's Annual Income	
(iii)	Annual Income from other source, (if any)	

I declare that the information provided by me is true and I will abide by the rules and regulations of the institute in this connection.

Signature of the Student

with date

Signature of Father/Mother/Guardian

with date

Declaration/Affidavit form of Annual Income of Family

(Rs. 50/100 Non-Judicial Stamp Paper)

Name of the Student _____ Reg.no./Roll.no _____

Programme B.Tech., (I, II, III, IV) _____ Semester _____ Category (MEB/OEB) _____

I hereby undertake that:

- I have not received tuition fees assistance/remission under any scholarship scheme.
- I understand that I am not eligible to apply / claim the tuition fees from any scholarship scheme, since I am taking the benefits of fee remission as per directions in letter No F.No.33- 4 / 2014 – TS III dated 24th June, 2016 issued by Govt. of India, MHRD.
- If at later stage I receive the tuition fee assistance from any scholarship scheme, I shall inform the same to institute and also re-pay the fees remitted to me by the institute.

Further I solemnly declare that:

Name of Father/Mothe/Guardian	Relationship	Occupation of Father/ Mother/Guardian	Income during the last financial year (Rs.)
	Father/Guardian		
	Mother/Guardian		
Total Income of the Family (Rs./-)			

a) My Father/Guardian Shri. _____ is Employed / Non-Employed / Self Employed and his annual income of the Financial Year 2021-22 (i.e., for the period 1st April 2021 to 31st March 2022) is _____

b) My Mother/Guardian Smt. _____ is Employed / Non-Employed / Self Employed and her annual income of the Financial Year 2021-22 (i.e., for the period 1st April 2021 to 31st March 2022) is _____

c) Total annual income of my family from all sources for the Financial Year 2021-22 (i.e., for the period 1st April 2021 to 31st March 2022) is (a + b). _____

I hereby declare that the information given above and in application form is true and correct to the best of my knowledge and belief. I understand that in the event any information being found false or incorrect or ineligibility being detected, my benefits of tuition fee remission shall be withdrawn and I will have to re-pay the tuition fees remitted to me by the institute. I further understand that I will be also liable for punishment as imposed upon me by institute / competent authority.

Parent's/Guardian Signature

Student Signature



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Annexure-C

DECLARATION BY STUDENT

(When either or both the parents are not alive)

I, Mr./Mrs _____ Reg. No. / Roll No.

_____ Semester _____ do hereby declare that in lieu of my family income, I have submitted Income Certificate of my father/mother/guardian only as my father/mother is/are not alive and I am fully dependent only on my father/mother/guardian.

I, further declare that I have signed the aforesaid declaration which is true and nothing has been concealed.

Date: _____

Signature of the student