



राष्ट्रीय प्रौद्योगिकी संस्थान आंध्रप्रदेश
NATIONAL INSTITUTE OF TECHNOLOGY ANDHRA PRADESH

Near National Highway No. 16, Kadakatla, Tadepalligudem – 534101

West Godavari District, Andhra Pradesh, India

No: NITANP/SASS/ADM/2022/

Date:02-08-2022

INSTRUCTIONS TO THE B. TECH. STUDENTS

ODD SEMESTER REGISTRATION A.Y. (2022-23) -DURING 8th -13th Aug. 2022

All the B. Tech. II, III, IV Year students must be physically present and submit the below-mentioned documents to the admissions office (**Room No:010, Ground Floor, SV PATEL Central Vista**) during 08th Aug -13th Aug 2022 to complete the semester registration process.

- (a) Hard copy of the fee payment receipts,
- (b) Filled and signed copy of the registration form,
- (c) Relevant documents to get fee remission (applicable for the OEB and MEB category students)

Documents required to be submitted by the OEB/MEB category students

- (i) Application form for fee remission (**prescribed format is attached herewith in Annexure-A**),
- (ii) Declaration in the non-judicial stamp paper for fee remission (**prescribed format is attached herewith in Annexure-B**).
- (iii) **Family income certificate** in the name of father [or mother (in absence of father)]/ guardian (in absence of parents) issued by the competent authority (as prescribed by the respective the State Governments) after **1st April 2022 (irrespective of the validity of the certificates submitted by the candidates in previous year/ semester)** for the financial year 2021-22 (i.e. from 1st April 2021 to 31st March 2022).

Note:

1. If the “Family income” phrase is not mentioned in the income certificate, then individual income certificates in the name of both father and mother are must be submitted.
2. Death certificate/ certificates along with declaration by the student in the prescribed format (**prescribed format is attached in Annexure-C**) are required to be submitted if father/ mother/ both the parents are not alive.
3. All the II, III, IV B. Tech. (OPEN, OBC, EWS) students, who are interested to freshly apply for fee remission, must pay full fees along-with the application form for fee remission and relevant documents. If found eligible, after scrutiny, the balance amount will be refunded to the candidates.



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Details of the II, III & IV B. TECH. I Sem Institute Fee:

Year and programme	OPEN, OBC, EWS	OEB (Annual FAMILY Income between 1 lakh to 5 Lakhs (Maximum allowable Rs.4,99,999/-)	MEB (Annual FAMILY Income below 1 Lakh (maximum allowable Rs.99,999/-)	SC, ST, PWD
II, III, IV B. Tech.	Rs.68,300/-	Rs.26,633/-	Rs.5,800/-	Rs.5,800/-

- Institute fee has to be paid through State Bank of India i-collect only.
- In case of e-challan, payment can be made at any branch of SBI.
- For online payment or generating e-challan use the following link
<https://www.onlinesbi.sbi/sbicollect/icollecthome.htm>
- **Demand Drafts are not accepted. All the Students with educational loans are advised to approach their bank and request them to transfer the amount through NEFT ONLY.**
- **FEE ACCOUNT BANK DETAILS:**
Account Name: Director NIT Andhra Pradesh
Account Number:35068108633
IFSC Code: SBIN0016305
BRANCH: SATYAVATHI NAGAR, TADEPALLIGUDEM
- The institute fee can be paid from 08-08-2022 (Monday) onwards.
- Last date for paying the institute fee, and registration is 13-08-2022(Saturday) (without late fee).
- Late registration dates are from 14-08-2022 to 19-08-2022. Rs. 1000/- for Institute Fee should be paid as late registration fee. (Applicable for all categories i.e., OPEN, OBC, SC, ST, PWD, MEB and OEB)

Sd/-
AD AA (Adm & Sch)

Sd/-
Dean(AA)



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B. TECH. SEMESTER REGISTRATION FORM (CONDITIONAL)

(To be submitted by all B. Tech. at the beginning of each Semester)

Academic Year: _____ Semester (Odd/Even): _____

Year of admission/registration: I B.Tech./ II B.Tech./III B. Tech. /IV B.Tech. _____

1. Name of the Student: _____

2. Registration no: _____

3. Roll no: _____

4. Department/Branch: _____

5. Mobile number of the student: _____

6. Category (OPEN/OBC/EWS/SC/ST/PWD/MEB/OEB): _____

7. Institute fee amount paid Rs. _____ Date: _____

Mode of payment and details _____

(Attach self-attested copy of the payment receipt.)

I hereby undertake that, if as per the promotion criteria I am failing to get promoted to II, III, IV B. Tech., then I shall continue my previous academic year.

Date of Registration: _____

Signature of the Student

**Signature of Faculty
In charge for registration**

(Concerned Department)



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Annexure-A

APPLICATION FORM FOR FEE REMISSION OF TUITION FEE FOR THE A.Y. 2022-23.

S. No	Particulars	
1.	Name of the Student	
2.	Reg.no & Roll no.	
3.	Branch	
4.	Year & Semester: (BTech-I/II/III/IV)	
5.	Aadhaar number of the student	
6.	Fee Remission Category: (MEB/OEB)	
7.	E-mail ID	
8.	Mobile number of the student	
9.	Name of the Father	
10.	Father's occupation	
11.	Aadhaar number of the father	
12.	Mother's occupation	
13.	Aadhaar number of the mother	
14.	Present Postal Address	
17. Annual Income of Family		
(i)	Father's Annual Income	
(ii)	Mother's Annual Income	
(iii)	Annual Income from other source, (if any)	

I declare that the information provided by me is true and I will abide by the rules and regulations of the institute in this connection.

Signature of the Student

with date

Signature of Father/Mother/Guardian

with date

Declaration/Affidavit form of Annual Income of Family

(Rs. 50/100 Non-Judicial Stamp Paper)

Name of the Student _____ Reg.no./Roll.no _____

Programme B.Tech., (I, II, III, IV) _____ Semester _____ Category (MEB/OEB) _____

I hereby undertake that:

- I have not received tuition fees assistance/remission under any scholarship scheme.
- I understand that I am not eligible to apply / claim the tuition fees from any scholarship scheme, since I am taking the benefits of fee remission as per directions in letter No F.No.33- 4 / 2014 – TS III dated 24th June, 2016 issued by Govt. of India, MHRD.
- If at later stage I receive the tuition fee assistance from any scholarship scheme, I shall inform the same to institute and also re-pay the fees remitted to me by the institute.

Further I solemnly declare that:

Name of Father/Mothe/Guardian	Relationship	Occupation of Father/ Mother/Guardian	Income during the last financial year (Rs.)
	Father/Guardian		
	Mother/Guardian		
Total Income of the Family (Rs./-)			

a) My Father/Guardian Shri. _____ is Employed / Non-Employed / Self Employed and his annual income of the Financial Year 2021-22 (i.e., for the period 1st April 2021 to 31st March 2022) is _____

b) My Mother/Guardian Smt. _____ is Employed / Non-Employed / Self Employed and her annual income of the Financial Year 2021-22 (i.e., for the period 1st April 2021 to 31st March 2022) is _____

c) Total annual income of my family from all sources for the Financial Year 2021-22 (i.e., for the period 1st April 2021 to 31st March 2022) is (a + b). _____

I hereby declare that the information given above and in application form is true and correct to the best of my knowledge and belief. I understand that in the event any information being found false or incorrect or ineligibility being detected, my benefits of tuition fee remission shall be withdrawn and I will have to re-pay the tuition fees remitted to me by the institute. I further understand that I will be also liable for punishment as imposed upon me by institute / competent authority.

Parent's/Guardian Signature

Student Signature



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Annexure-C

DECLARATION BY STUDENT

(When either or both the parents are not alive)

I, Mr./Mrs _____ Reg. No. / Roll No.

_____ Semester _____ do hereby declare that in lieu of my family income, I have submitted Income Certificate of my father/mother/guardian only as my father/mother is/are not alive and I am fully dependent only on my father/mother/guardian.

I, further declare that I have signed the aforesaid declaration which is true and nothing has been concealed.

Date: _____

Signature of the student