



राष्ट्रीय प्रौद्योगिकी संस्थान - आंध्र प्रदेश

NATIONAL INSTITUTE OF TECHNOLOGY ANDHRA PRADESH
Near National Highway No. 16, Kadakatla, Tadepalligudem - 534101
West Godavari District, Andhra Pradesh, India

No: NIT-Andhra/Hostel Office/2022/

Date: 22.04.2022

Sub: NIT Andhra Pradesh - Hostel Office - Certain guidelines to the B.Tech (2nd, 3rd & 4th) year & M.Tech (2nd year) students vacating the hostels & staying in the hostels after 30.04.2022 - Issued - Reg.

Ref: 1. NIT-AP/Academic Calendar/AY:2021-22/ , Dt.31.07.2022 of the Director, NIT Andhra Pradesh
2. NIT-Andhra/Hostel Office/2021/111, Dt.13.12.2021 of the Chief Warden, NIT Andhra Pradesh

Vide reference -1, odd semester examination ends on 25th April 2022. Hostel office has received the odd semester hostel fee which is valid up to 30 April 2022 from all B.Tech students (2nd, 3rd & 4th year).

In this regard, hostel office is hereby issuing necessary guidelines/instructions to B.Tech (2nd, 3rd & 4th year) & M.Tech (2nd year) students for vacating hostels and also for resuming their stay in the hostels after 30.04.2022.

1. All the B.Tech students (2nd, 3rd & 4th year) & M.Tech (2nd year) should vacate their respective halls of residence by 30.04.2022 by submitting the duly filled vacating form (for all) & non-local outing form (for 2nd & 3rd years) a day before their departure and obtain clearance from hostel office before leaving the campus. If any damage is found to have caused to the hostel rooms, an appropriate amount to fix the same will be deducted from student's hostel caution deposit.
2. Hostel authority has provided two store rooms in each floor in all halls of residence for the purpose of keeping B.Tech (2nd & 3rd year) students' luggage (i.e. mattresses, pillow, bucket, mugs only). Hence all the students should utilize the facility to store their luggage and acknowledge the same with caretaker of the respective hall of residence.
3. Students who are planning to stay in hostels after 30.04.2022 should submit requisition letter through proper channel stating valid reason for resumption of accommodation and the same should be duly recommended by the Head of the Department of respective branch for necessary approval by the hostel office. This requisition letter should be submitted to the hostel office by 28.04.2022. If it is feasible, the hostel authority will provide paid accommodation to those who submit requisition letter by charging ₹. 220/- per day (₹.100/- for accommodation & ₹.120/- for mess).

All the B.Tech (2nd, 3rd & 4th year) & M.Tech (2nd year) students should follow the above mentioned guidelines/instructions without any deviations.

This is issued with the approval of the competent authority.



[Signature]
22/04/2022
CHIEF WARDEN
Hostels, NIT Andhra Pradesh

Copy to:

1. Dy.Chief Warden (Boys & Girls), NIT Andhra Pradesh for information
2. Wardens (all Hall of residences) & HoD's, NIT Andhra Pradesh for information.
3. PS to Director for kind information to the Director
4. Registrar office for kind information
5. AR, Security for information