



राष्ट्रीय प्रौद्योगिकी संस्थान आंध्र प्रदेश
NATIONAL INSTITUTE OF TECHNOLOGY ANDHRA PRADESH
Near National Highway No. 16, Kadakatla, Tadepalligudem – 534101
West Godavari District, Andhra Pradesh, India

Date: 14-06-2024

Frequently asked questions about fee remission process

1. Who are eligible to get fee remission?

Ans: As per the Government rules the UNRESERVED/OBC students are eligible to get the benefits of fee remission if the annual income of the family is as mentioned below.

- Most economically backward (MEB) students (whose family annual income below 1 Lakh (maximum allowable Rs.99,999/-).
- Other economically backward (OEB) students (whose family annual income between 1 lakh to 5 Lakhs (Maximum allowable Rs.4,99,999/-).

2. Are the students belonging to the SC/ST/PwD category eligible for fee remission?

Ans: The tuition fee is waived for the students belonging to the SC, ST and PwD categories. So, they are not entitled for fee remission again.

3. How much amount will be remitted to the MEB and OEB students?

Ans: Full tuition fee will be remitted to the MEB students and 2/3rd of the tuition fee will be remitted to the OEB students.

4. What is the procedure to apply for fee remission?

Ans: Scholarships section shall notify to submit application to claim fee remission for the odd semester in the 2nd or 3rd week of the odd sem. Candidates are required to apply for the same on or before the deadline along-with the required documents. The applications received after the due date will not be considered.

5. What are the documents required to be submitted along-with application?

Ans: Family income certificate in the name of father or, mother (in absence of father) or guardian (in absence of parents) issued by the competent authority (as prescribed by the respective the state Governments) on or after 1st April for that financial year.

6. The family income certificate was issued two years ago with validity 5 years. Will it be accepted?

Ans: As per the Government of India norms, any income certificate is valid only for one year. Hence, even though the local bodies issue the income certificate more than one year the certificate shall be



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treated as valid only for the current year of the date of issue of such certificate. For the subsequent academic years, the candidate should submit the income certificate afresh.

7. Will the income certificate issued in the student's name be accepted?

Ans: The income certificate **shall not be in the name of respective student**, as the spirit of the income certificate is corresponding to the family income, but not the individual student as per fee remission norms.

8. Will the income certificate be accepted if the "Family income" phrase is not mentioned?

Ans: In case, the certificate is issued without specifying the term "**Family income**", the candidate should submit the income certificate of his/her parents individually or combinedly. In such cases, the gross income should not cross the threshold limit to 1 lakh/5 lakhs.

9. If the annual family income is below 1 Lakh or 5 Lakhs, is it required to pay full tuition fees during the registration?

Ans: All the B.Tech. students (UR/OBC) **are required to pay full tuition fee during the odd semester registration**. The eligible candidates are required to pay tuition fees as per their category (OEB/MEB) during the **even** semester registration.

10. How much time will be given to submit application after publication of the notice?

Ans: Usually, one month time will be given to submit application and required documents to the concerned department.

11. When the list of eligible candidates will be published?

Ans: The list of eligible candidates for fee remission will be published approximately within two months after the deadline of submitting application.

12. From whom should a candidate collect the family income certificate?

Ans: The competent authority to issue such certificates as per the delegation of powers granted by the respective state/local government, else such certificates shall be treated as invalid.

INCOME CERTIFICATE ISSUING AUTHORITY IN VARIOUS STATES / UTs

S.No.	State/Union Territory	Income Certificate Issuing Authority
1	Andaman & Nicobar	Tahsildar
2	Andhra Pradesh	Tahsildar/Deputy Tahsildar
3	Arunachal Pradesh	District Magistrate & Collector
4	Assam	Revenue Circle Officers



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5	Bihar	Circle Officer of Circle Office, Revenue Officer, Sub-Divisional Officer, District Magistrate.
6	Chandigarh	Sub Divisional Magistrates
7	Chhattisgarh	Naib Tahsildar
8	Daman & Diu & Dadra & Nagar	Mamlatdar, Daman and Mamlatdar, Diu
9	Delhi	SDM of Govt. of NCT of Delhi
10	Goa	Mamlatdar of all Talukas
11	Gujarat	District Collector / Deputy Collector / Asstt. Collector / Prant Officer / Mamlatdar
12	Haryana	CRO (Tahsildar / Naib Tahsildar concerned), Additional Deputy Commissioner, District Citizen Resource Information Officer
13	Himachal Pradesh	Tahsildar of Revenue Department
14	Jammu & Kashmir	Sub Divisional Magistrate (not below the rank of Tahsildar)
15	Jharkhand	Sub Divisional Officer in each District, Deputy Commissioner,
16	Karnataka	Tahsildar
17	Kerala	Village Officers
18	Lakshadweep	Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands
19	Madhya Pradesh	Tahsildar / Naib Tahsildar, Collector
20	Maharashtra	Tahsildar
21	Manipur	District Authorities i.e., DC / ADC / SDO (not below the rank of SDO/SDM)
22	Meghalaya	Employer in case of Govt. employee and by the MP / MLA / DC / SDO Civil in case of others
23	Mizoram	District Magistrate or any other officers authorized by District Magistrate
24	Nagaland	Dy. Commissioners, addl. Dy. Commissioners and Sub-Divisional Officers (C)
25	Odisha	Revenue Officers
26	Punjab	CRO (Tahsildar / Naib Tahsildar concerned)
27	Pondicherry	Tahsildar, Deputy Tahsildar
28	Rajasthan	Tahsildar
29	Sikkim	Special Executive Magistrate (Block Development Officers, Rural Management & Development Development, Sub Divisional Magistrate
30	Tamil Nadu	Zonal Deputy Tahsildar
31	Telangana	Tahsildar, Naib Tahsildar
32	Tripura	Deputy Commissioner of Respective Districts
33	Uttar Pradesh	Tahsildar
34	Uttaranchal	Tahsildar / SDM / City Magistrate
35	West Bengal	1. Dist. Magistrate or -District Level Addl. Dist.



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		<p>Magistrate</p> <ol style="list-style-type: none">2. Sub-Divisional Officer – Sub Divisional Level of the concerned3. Block Development officer - Block Level of the concerned Blocks4. The Collector, Kolkata – Kolkata Municipal Corporation.5. The Collector, Kolkata – Student residing within Civil Jurisdiction of Hon'ble High Court, Kolkata6. Other areas covered in Kolkata Police are concerned i.e., areas over which collector, Kolkata does not exercise jurisdiction – concerned District magistrate or any other Officer Authorized by the District Magistrate of the respective district i.e. South 24 Paraganas and North 24 Paraganas.
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Note: In the remaining States / Union Territories, the income certificate issuing authorities are yet to be designated.

**Admissions Office
NIT Andhra Pradesh**