



राष्ट्रीय प्रौद्योगिकी संस्थान आंध्रप्रदेश
NATIONAL INSTITUTE OF TECHNOLOGY ANDHRA PRADESH

Near National Highway No. 16, Kadakatla, Tadepalligudem – 534101

West Godavari District, Andhra Pradesh, India

No. NITANP/ /20 /

Date:

NO DUES (UG/ PG/ PhD Students)

Name of the Student : Roll Number :
Programme : Branch :
Department/ School : Contact/ Mobile No. :
Month & Year of joining the institute : Personal E-mail ID :
Current Postal Address for any communication : Permanent Address :

Month & Year of Submission of thesis/project report :

Name of the Main supervisor of project/ research as of the date:

S. No.	Name of the Department	Declaration of signing authority	Authorized Signature of the Office
1.	Project/ Thesis Supervisor	Satisfied all the requirements of the programme. No asset/ material of the department lies and no financial dues are pending at this office	
2.	Chairman DSC/ DAC		
3.	Central Library (CRLB)	All library material was returned and no financial dues are pending at this office	OIC/ Chairperson
4.	Academic Affairs (SACD)	All fees paid & no financial dues pending at this office	OIC/AD
5.	Examination Affairs (SEMA)	All fees paid & no financial dues pending at this office	OIC/AD
6.	Admissions & Scholarships (SASS)	All fees paid & no financial dues pending at this office	OIC/AD
7.	Institute Health Centre (CIHC)	No financial dues are pending at this office	OIC/AD
8.	Pay and Accounts (SPAC)	No financial dues are pending at this office	OIC/ Dean(P&D)
9.	Web, Network, CCTV & Teleservices (SWNT)	No asset/ material from this office lies with him & No financial dues are pending at this office	OIC/AD

10.	Alumni, Internships & International Relations (CLAI)	No asset/ material from this office lies with him & No financial dues are pending at this office. Also, the address and present employment/ pursuing/ occupation details, if any are registered at this office	OIC/AD
11.	Sponsored Research & Industrial Consultancy (SSRI)	No asset/ material from this office lies with him & No financial dues are pending at this office. Also, the address and present employment/ pursuing/ occupation details, if any are registered at this office	OIC/AD
12.	Centre of Innovation, Incubation & Start-ups (CIIS)	No asset/ material from this office lies with him & No financial dues are pending at this office. Also, the address and present employment/ pursuing/ occupation details, if any are registered at this office	OIC/AD
13.	Hostel (SHTL)	No asset/ material from this office lies with him & No financial dues are pending	DCW/CW
14.	Training & Placement (CLTP)	No asset/ material from this office lies with him & No financial dues are pending at this office. Also, the address and present employment/ pursuing/ occupation details, if any are registered at this office	AD/ Dean, SCAIR
15.	Centre for Student Discipline, Clubs & Activities (CSDC)	No asset/ material from this office lies with him & No financial dues are pending at this office	AD/Dean, SW
16.	Centre for Physical Education & Sports (CPES)	No asset/ material from this office lies with him & No financial dues are pending at this office	Sports Officer/AD
17.	Security, Surveillance & Fire Safety Operation (SSSF)	No asset/ material from this office lies with him & No financial dues are pending at this office	FIC/OIC/Registrar
18.	Central Workshop	No asset/ material from this department lies with him & No financial dues are pending at this office	HOD (ME)
19.	Computing & Data Centre	No asset/ material from this department lies with him & No financial dues are pending at this office	HOD (CSE)
20.	Head of Department/School	No asset/ material from this department lies with him & No financial dues are pending at this office	HOD/S

*OIC: Assistant/ Deputy/ Joint Registrar of respective section or Assistant/ Executive Engineer or Assistant/ Deputy Librarian of respective offices/ section/ centers/ cell, FIC: Faculty Incharge
HOD/S: Head of Academic Department or School, DCW/ CW: Deputy Chief Warden/ Chief Warden
AD: Associate **Dean** of respective offices/ section/ center/ cell*

Note: For PG/PhD students, the submission of the student consent form, available on the institute's website (for uploading their thesis/dissertation to the Shodhganga portal), is mandatory along with the no-dues form

Dean, Academic Affairs