

NOTICE INVITING TENDERS

(Box Tenders/Open Tenders)

OPERATION & ANNUAL MAINTENANCE CONTRACT OF WATER SOFTENER
PLANTS AT NIT ANDHRA PRADESH, TADEPALLIGUDEM.



National Institute of Technology- Andhra Pradesh,

Beside Chennai - Srikakulam Highway,

Kadakatla, Tadepalligudem, West Godavari District,

Andhra Pradesh-534101.

www.nitandhra.ac.in/main/tender

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TENDER NOTICE:



NIT Andhra Pradesh, Tadepalligudem

REF No: NITANP/SMMD/TENDER/2025-26/63

Date: 09.12.2025.

Box Tenders/Open Tenders are hereby invited from reputed registered Firms/ Agencies/Bidders/Suppliers for providing the following services at NIT-Andhra Pradesh, Tadepalligudem, West Godavari district.

“Tender for OPERATION & ANNUAL MAINTENANCE CONTRACT OF WATER SOFTENERS AT NIT ANDHRA PRADESH, TADEPALLIGUDEM”

Addressed to:

Tender Box

Material Management & Disposal Section,

Sardar Vallabhbhai Patel Administrative Vista Building,

NIT Andhra Pradesh, Kadakatla, Near NH-16

Tadepalligudem-534101, West Godavari District, Andhra Pradesh

The above **Tender name and Ref. No. should be Super-Scribed** in the Main Envelope containing the bid documents.

Tender Schedules can be downloaded from NIT-Andhra Pradesh website from **10.12.2025** onwards. Bidders need to submit hard copy with relevant documents with self-attestation.

The last date for submission of tenders is 30.12.2025 up to 03:00PM.

For further details regarding Tender notification & specifications, please visit www.nitandhra.ac.in/main/tender.

Date: 09.12.2025.

NIT Andhra Pradesh,

Tadepalligudem.

TIME SCHEDULE OF VARIOUS TENDER-RELATED EVENTS

**OPERATION & ANNUAL MAINTENANCE CONTRACT OF WATER SOFTENERS AT NIT
ANDHRA PRADESH, TADEPALLIGUDEM**

Bid Document downloading Start date/ Time	09.12.2025 at 06:00 PM
Bid Document downloading End Date / Time	29.12.2025 up at 03:00 PM
Pre-Bid meeting	18.12.2025 at 03:00 PM
Last Date and Time for receipt of Bids	30.12.2025 at 03:00 PM
Technical Bid Opening Date/Time	30.12.2025 at 03:30 PM
Financial Bid Opening Date / Time	Will be intimated later
Contact Details	Associate Dean P&D (Civil Affairs) and The Executive Engineer, NIT ANP, Tadepalligudem. Email: ad_pdca@nitandhra.ac.in ee@nitandhra.ac.in (or) purchase@nitandhra.ac.in
Reference No:	File No: NITANP/SMMD/TENDER/2025-26/ 63 Date: 09.12.2025

Name and Signature of the bidder with seal

CLARIFICATIONS

Queries, if any, can be made through e-mail only to ad_pdca@nitandhra.ac.in or ee@nitandhra.ac.in or dr_purchase@nitandhra.ac.in and cc to purchase@nitandhra.ac.in before **18.12.2025**. Queries received via any mode other than e-mail id mentioned above shall not be entertained. The queries should only be sent in the following format on the official letter head of the company.

S. No.	Page No. (Tender Ref.)	Clause (Tender Ref.)	Description (Tender Ref.)	Query

If there is any addendum/corrigendum related to tender, it shall only be published on NIT Andhra Pradesh website (www.nitandhra.ac.in) and <https://eprocure.gov.in/epublish/app>. The Bidders are advised to check NIT Andhra Pradesh website regularly. No other mode of notice will be give

The Bidders are requested to submit the bids after issue of clarifications duly considering the changes made, if any. Bidders are totally responsible for incorporating/complying the changes/ amendments issued, if any, during pre-bid meeting in their bid.

If the last date of receiving/opening of the bids coincides with a holiday, then the next working day shall be the receiving/opening date.

The Technical bid along with relevant documents should be attached with original EMD and Tender processing fee. Physical submission of financial bid only shall be considered.

Sd/-

**Assoc. Dean, P&D(SMMD)
NIT ANDHRA PRADESH**

**सह अधिष्ठाता / Associate Dean
CENTRAL STORES & PURCHASE SECTION
NIT Andhra Pradesh**



BID

File No: NITANP/SMMD/TENDER/2025-26/63

Date: 09.12.2025

**Subject: Operation & Annual Maintenance Contract of Water Softeners at NIT
Andhra Pradesh, Tadepalligudem.**

Sir/Madam,

Bids are invited on the Box/Open Tender platform from the reputed registered Firms/Agencies/Bidders/Suppliers from the experienced premises of water softener services. The details of bidding conditions and other terms can be downloaded from the NIT ANP website.

The attested copies of all the documents of technical bid, signed undertaking of Bidder should be submitted offline mode only to the Director, NIT Andhra Pradesh, Tadepalligudem, on or before opening of bid.

The participating Bidder/s shall have to pay tender processing fee (non-refundable) and EMD for the amounts specified in the Statement related to bids, in the form of DD drawn in favor of the Director, NIT Andhra Pradesh, Tadepalligudem.

Further, the Successful Bidder shall furnish a part of a bid as Performance Guarantee specified in the Statement related to bids, to be paid in the form of BG/DD as mentioned in the Tender Schedule.

NIT ANP, Tadepalligudem, will not accept the tenders from blacklisted companies or undependable suppliers, whose past performance with NIT-ANP was found poor due to delayed and/or erratic supplies and those with frequent product failures, and also against whom there have been adverse reports of sub-standard quality/poor services, as defined in the other parts of the bidding documents.

For any clarification and further details of the above tender,

please contact. Office Phone Number: 08818-284710

Name and Signature of the bidder with seal

STATEMENT RELATED TO BIDS

Bid Document Fee/ Tender Processing Fee (Non-refundable)	Rs.500/- by way of RTGS/NEFT/DD from any NATIOANLIZED bank drawn in favor of the Director NIT Andhra Pradesh, payable at Tadepalligudem. Account Name: Director NIT Andhra Pradesh A/c No: 35579546371 IFSC Code: SBIN0016305 Submit the payment Receipt for evidence.
EMD	Rs.50,000/- in the form of a Demand Draft from a Scheduled Bank in favor of the Director, NIT Andhra Pradesh payable at Tadepalligudem.
Bid Validity Period	90 days from the date of opening of financial bid
EMD Validity Period	90 days from the date of opening of financial bid. Registered with NSIC, MSMEs, etc. The bidder seeking EMD exemption must submit valid supporting documents for the relevant category as per the general conditions within the bid.
Contract Agreement	Three years from the date of issue of the work order.
Period of furnishing Performance Guarantee	Within 7days from date of receipt of LOA
Performance Guarantee Value	5% of contract value as approved by competent authority shall be submitted before the commencement of work or agreement in the form of Demand Draft or Bank Guarantee
Performance Guarantee Validity Period	38 months from the date of commencement of services
Period for signing the order of acceptance	Within 14 days from date of receipt of LOA

Name and Signature of the bidder with seal

TENDER SCHEDULE

PREMEABLE:

National Institute of Technology, Andhra Pradesh is the 31st NIT among the chain of NITs started by the Government of India. NIT Andhra Pradesh is established in the state of Andhra Pradesh in the academic year 2015 – 2016.

Sealed tenders are invited under two bid system i.e., technical bid and financial bid from reputed a firm/ Proprietor/ company/ Patent for Operation & Annual Maintenance Contract of Water Softeners at NIT-ANP, Tadepalligudem.

SCOPE OF WORK:

S. No.	Description of Item	Quantity	Capacity/Location
1	Water Softening Plants	1	150 KLD (Old Boys Hostel Sump)
2		3	100 KLD (New Boys Hostel Sump, Girls Hostel Sump & SS-4 Sump)
3		1	75 KLD (Workshop Sump)

- Daily operation & maintenance of Softener plants for two shifts that is (6AM to 2PM and 2PM to 10PM), the treated water parameters shall follow the IS 10500.

S. No	Parameters	Acceptable Limit	Permissible limit
1	Total Hardness (as CaCO ₃)	200 mg/l	600 mg/l
2	pH	6.5 to 8.5	No relaxation
3	Fluorides (as F)	1.0 mg/l	1.5 mg/l
4	Sulfates (as SO ₄)	200mg/l	400 mg/l
5	Nitrate (as NO ₃)	40 mg/l	No relaxation
6	Total Dissolved Solids (TDS)	500 mg/l	2000 mg/l
7	Chlorides (as Cl)	250 mg/l	1000 mg/l
8	Alkalinity (as CaCO ₃)	200 mg/l	600 mg/l
9	Magnesium (as Mg)	30 mg/l	100 mg/l
10	Calcium (as Ca)	75 mg/l	200 mg/l
11	Turbidity	1 NTU	5 NTU

S. No	Equipment	Maintenance Instructions
1.	Dual Media Filter	Normal backwash and rinse on every day. Else as per system requirement.
2.	Softener	Normal backwash and rinse on every day. Else as per system requirement.
		Backwash with Regeneration solution after Consumption of every 1,00,000 liters of Treated Water each and individual plant. Else as per system requirement.
		Normal backwash and rinse (after every regeneration solution backwash). Else as per system requirement.
3.	Open backwash Pressure Sand Filter	As and when required, when the flow rate is reduced.

2. The following item is to be supplied by Bidder as part of the O&M Contract
 - a. **NaCl (Not Less than 11000 kg / month)** (Sodium content shall not be less than 95%)
3. Any item replaced or maintained as per Clause 2 & 3 must be entered in Log Books.
4. Repairs and maintenance of 5 HP Inlet/Raw Water Pumps (08 Nos.), 3 HP Inlet/Raw Water Pumps (02 Nos.), and Water Float Valves (10 Nos.) shall be within the scope of the bidder
5. Repairs/Maintenance of 5 Nos. Water Flow Meters shall be in the scope of the bidder.
6. All consumable items required for service and maintenance—including cleaning chemicals, oil, grease, flanges, seals, fuses, rubber and PVC parts, and other wear-and-tear components—shall fall within the scope of the Bidder. Additionally, the bidder shall be responsible, during each scheduled monthly service visit, for replacing any spare parts.
7. "The bidder shall submit the treated water test report once every month, issued by any State or Central Government certified laboratory."

Name and Signature of the bidder with seal

MINIMUM TOOLS, PLANTS & EQUIPMENT:

The Bidder shall maintain the below-tabulated minimum tools throughout the contract period at NIT ANP, only for the operation and maintenance of water treatment plants mentioned in this document. If the Bidder fails to maintain the same (even if one tool also),

S. No.	Description of Tools	Qty
1	30 cm multi-end screwdriver (star & minus)	4
2	Insulated cutting pliers	4
3	Line tester	4
4	Screwdriver Set	4
5	Allen key set (Each set one Number- mm and inch)	1
6	Adjustable spanner (18 inch)	2
7	Adjustable spanner (6 inch)	2
8	Pipe wrench (12 inch)	2
9	Flat spanner set (6 to 32)	1
10	Ring spanner set (6 to 32)	1
11	Grease Gun	1

Apart from the above, the Bidder shall arrange the tools, plants & equipment proposed in technical proposals and presentations. Bidder shall also arrange other tools as and when required for smooth operation & maintenance. It is the Bidder's responsibility to safeguard all his property. NIT ANP is nowhere responsible for the loss of the Bidder property, tools, appliances, equipment, etc. The Bidder may take back the provided tools & equipment after the duration of the contract.

NIT ANP may give the institute tools to the Bidder. In such case, the Bidder shall return the same to NIT ANP in good and working condition, whenever required.

Name and Signature of the bidder with seal

UNIFORM, SAFETY SHOE, SAFETY HELMET & IDENTITY CARDS:

At least three sets of uniform T-shirts for each workforce member, along with shock-proof safety shoes, safety helmets, and identity cards, shall be provided under the scope of the vendor. The uniforms shall be decent in appearance, and the color will be decided by NIT Andhra Pradesh.

The staff under this contract shall wear uniforms, shockproof safety shoes, safety helmets, & Identity cards during duty hours. Otherwise, NIT ANP shall impose a fine of ₹ 5,000/person/day will be imposed on the Bidder, and the same shall be recovered from the monthly bills. The uniform shall be in a decent manner.

Preferred makes of shock-proof safety shoes and safety helmets shall be as below; no other makes will be accepted.

S. No	Item	Preferred Makes
1	Shock-proof safety shoe	Allen Cooper, Karam, Bata
2	Safety helmet	Allen Cooper, Karam, 3M
3	Electrical Insulated Rubber Gloves	White Plain, Honeywell Beige, 3M

Name and Signature of the bidder with seal

ELIGIBILITY CRITERIA:

1. Technical Eligibility Criteria: The Bidders should have satisfactorily completed the following number of work orders/contracts in similar work during the last three years ending 30th November 2025.

For this purpose, the cost of work shall mean the gross value of the completed work. This should be certified by an officer, not below the rank of Executive Engineer/Project Manager or equivalent.

One similar completed work cost not less than Rs. 24 Lakhs (80% of ECV)

(or)

Two similar works each cost not less than Rs. 18 lakhs (60% of ECV)

(or)

Three similar works each cost not less than Rs. 12 Lakhs (40% of ECV)

Note:

- i. Similar Works shall mean only "Contract of Operation and Annual maintenance of Softener Plants capacity shall not be less than 300 KLD (Cumulative), completed/executed for the Govt. Educational Institutions / Govt. Organizations / Autonomous Institutions / Public / Govt. undertaking / Govt. Universities,
 - ii. For similar works, works executed in India only shall be considered.
 - iii. The term "completed work" means the corresponding agreement/ work order period of not less than 12 months (consecutive). Also, the period of every 12-month block period under the same corresponding agreement/ Work order shall be considered as One Work.
 - iv. Bidder should clearly mention, produce documents towards the work order, and value for the executed/ completed work towards AMC of water softener plants, which will only be considered.
 - v. All the payments received against the claim of work/purchase Orders (as per clause (1)) above should reflect in Form 26AS. Otherwise, the Work/Purchase Order is treated as invalid.
2. Bidder must be a proprietor/firm/company possessing a valid Registration Certificate.
 3. The average Annual turnover of FY, 2022-23 & 2023-24, and 2024-25 should be at least 15 Lakhs issued by CA with UDIN Number.
 4. The bidder should submit audited financial statements (balance sheets) for the FY 2022-2023, 2023-24 & 2024-25 along with relevant income tax returns for the concerned Assessment Years, i.e., AY 2023-24, 2024-25 & 2025-26.
 5. The bidder must have a valid PAN Card, and the same should reflect in all financial statements.

Name and Signature of the bidder with seal

6. The bidder shall submit a Valid EPFO and ESI registration copy certificate.
7. The bidder should have the Labour license to deploy the manpower/ Personnel as per the government norms.
8. The complete tender document must be duly signed by an Authorized signatory of the Bidder with the Firm seal on all the pages.

DOCUMENTS TO BE ENCLOSED IN TECHNICAL BID:

1. Work experience as per (Annexure-I), filled in with required data and proof to support the work experience claimed (work order and completion certificate). (Page No.: -20)
2. Undertaking for Minimum Manpower to be deployed (Annexure-II). (Page No.: -21)
3. The Bidder must not be blacklisted or must not have a record of any service-related dispute with any Central / State Government/ organization/ any PSU in India or elsewhere in the last Three Years. The bidder should produce a copy of the undertaking on their letterhead with a notary (Annexure- III). (Page No.: -22)
4. Bid Security / EMD (if EMD is not submitted, a valid MSME registration certificate) with Declaration as per (Annexure - IV). (Page No.: -23)
5. Application Form (Annexure - V). (Page No.: -24)
6. Company Profile (Annexure - VI). (Page No.: -26)
7. Checklist (Annexure - VII). (Page No.: -28)
8. Softener Plant Inventory/specifications attached. (Annexure - VIII). (Page No.: -29)

MANPOWER REQUIREMENT:

Manpower Deployment in the Operation and Annual Maintenance Contract of Water Softener Plants				
S. No.	Workforce	Qualification	Experiences	Number
1.	Technicians (Skilled)	ITI -Electrical	Minimum 2years of experience in a Water softening plant	02
		ITI-Fitter		02

Name and Signature of the bidder with seal

GENERAL TERMS & CONDITIONS OF CONTRACT:

1. The staff of the agency has to be technically qualified, courteous, and maintain good behavior while on site with NIT ANP authorities.
2. Punching/Bio-metric attendance is mandatory for all workers. Face Recognition / Biometric attendance will be verified every week. If any worker fails to punch in or out using biometric or is unable to punch because of any technical glitch, the issue shall be immediately brought to the attention of the competent authority through the concerned supervisor. Otherwise, attendance will not be considered, and the worker will be marked absent, and wages will not be paid for that day
3. The bidder /firm shall pay EPF &ESI as per the central labour laws mandatorily, irrespective of the number of employees working with the bidder /firm
4. A qualified Engineer/technician of the agency shall Quarterly visit, and inspect for operational maintenance of Softener Plants along with routine maintenance.
5. In case of any mishap/accident, any compensation claims arising out of such accident shall be made by the Bidder in accordance with the law which is in force to each or every one of the affected persons or their legal heirs, depending upon the merits of each individual case. All liabilities, arising out of any legal dispute, accidents, breakdowns, etc. shall be borne/paid by the Bidder. He would also indemnify the Institute for any loss, damage to property or life arising out of negligence of services provided to the Institute for Operation & Maintenance of the Water Softening Plant. The Bidder will be fully responsible to pay compensation/medical care to any of the staff.
6. All dismantled/worn out materials will be returned to NIT ANP.
7. The Bidder shall look after day-to-day maintenance, such as stopping the leakages in the air flow as well as in the water lines, oiling and greasing of the various rotating units.
8. The persons deployed will record all breakdowns, readings in logbook and arrange to attend the breakdowns promptly.
9. All tools tackle etc. required for smooth running/maintenance of the plant should be arranged by the Bidder at their own cost.
10. NIT ANP will supply free electricity.
11. Bidder shall ensure that Water Softening Plant shall remain in good condition.

Name and Signature of the bidder with seal

12. NIT ANP will not be responsible for any accident, death or injury to your employees which would arise during the course of their duty nor shall be responsible or be liable to pay damage or compensation to such persons. The agency/Firm should at all times indemnify and keep us indemnified against all claims which may be made under Workmen Compensation Act, 1923 or any statutory modifications thereof or otherwise for or in respect of any damages or compensation payable in consequence of any accident or injury sustained by any workman or other person whose entry into our premises has been authorized by Bidder.
13. The Bidder shall not sub-contract/transfer or assign the contract to a third party.
14. The Bidder must ensure that the deployed personnel are not under the influence of alcohol or other intoxicants while performing their duties for the Institute. Smoking is also not permitted while on duty.
15. Source of water: Borewells.
16. The Bidder shall provide the quantity of treated water on a daily basis (from 00:00 AM to 11:59 PM) to NIT ANP every next day morning.
17. The Bidder shall take the samples of raw water (only for Softener Plants) and treated water (every plant mentioned in this document) for every calendar month and same shall be tested at NIT ANP laboratory, for the parameters mentioned in this document.

Name and Signature of the bidder with seal

CLEANING SCHEDULE OF TANKS:

Bidder shall perform deep cleaning of Softener Plants Raw Water tanks, as mentioned below table. This is a tentative schedule bidder shall perform the cleaning as per the directions of Estate Section.

Plant	Tank Name	Frequency of Deep Cleaning
75 KLD- 1 No	Raw Water Tank (5000lit-2 No)	3 months
100 KLD- 3 Nos	Raw Water Tank – (5000lit-2 No)	3 months
150 KLD -1 No	Raw Water Tank – (5000lit-2 No)	3 months

PERIOD OF CONTRACT:

The contract shall be for Three Years. Initially, the contract will be for one year and will be extended yearly based on satisfactory performance of services and compliance with all terms and conditions of the agreement.

METHOD OF SUBMISSION OF BIDS:

1. The bid documents can be downloaded from the Institute website <https://www.nitandhra.ac.in/main/tender> and CPP portal <https://eprocure.gov.in/epublish/app>. The bids should be filled in two bid formats with all the required documents as enclosures in separate sealed covers i.e.: (a) Part-I Technical bid, (b) Part-II Financial bid two separate sealed covers should be specifically super-scribed as (a) "Technical bid for Operation & Annual Maintenance Contract of Water Softener Plants at NIT-Andhra Pradesh, Tadepalligudem" and (b) "Financial bid for Operation & Annual Maintenance Contract of Water Softener Plants at NIT-Andhra Pradesh, Tadepalligudem". Both the sealed envelopes (a) and (b) are to be kept in another Master envelope, which should also be sealed and submitted.
2. The Master envelope should be super-scribed with "**Tender for Operation & Annual Maintenance Contract of Water Softener Plants at NIT-Andhra Pradesh, Tadepalligudem**" and shall be addressed to The Tender Box, C/o Director, National Institute of Technology Andhra Pradesh, Beside Chennai - Srikakulam Highway, Near Kondrupolu, Tadepalligudem, West Godavari District, Andhra Pradesh-534101.
3. Last date for submission of bid documents is **30.12.2025 up to 03:00 p.m.**
4. Bids received after the due date and time shall be summarily rejected.
5. Incomplete bids or bids not submitted in prescribed format are liable for rejection.
6. Institute will not be responsible for postal delay.

Name and Signature of the bidder with seal

EVALUATION PROCEDURE:

1. At the first stage, the Technical Bids shall be opened in the presence of Bidders, who may like to be present on **30.12.2025 at 03.30 PM.** in **Material Management & Disposal Section** of NIT ANP, Tadepalligudem.
2. IPC would evaluate the technical bids submitted by the Bidders.
3. Prior to detailed evaluation, the Institute will determine the substantial responsiveness of each bid to the tender document. A substantially responsive bid is one which conforms to all the terms and conditions of the bidding/tender document and is without any material defects and deviations. Deviations from, or objections or reservations to critical provisions such as those concerning qualification/eligibility criteria, availability of facilities and amenities as needed, availability of government/statutory approvals and clearances, ready and explicit willingness to accept and honor the terms and conditions of contract etc. will be deemed to be material deviations.
4. If a bid is not substantially responsive, it will be rejected by the Institute and may not subsequently be made responsive by the Bidder by correction of the non-conformity.
5. Only those Bidders whose technical bids have been found to be substantially responsive would be evaluated.
6. The Financial bids of those Bidders only shall be opened who qualified in the Technical Evaluation. The Institute will award the contract to the Successful Bidder, whose financial bid is the lowest price bid among all the quoted bids. The decision of the Director, NIT ANP, Tadepalligudem, is final in this regard.
7. Tenders with revised/modified rates/offer after opening of the tenders shall be summarily rejected and the entire Earnest Money Deposit (EMD) submitted with the tender shall be forfeited.
8. The tender is not transferable under any circumstances.
9. Telegraphic, conditional or incomplete tenders shall not be accepted. Canvassing of any kind, director indirect shall lead to disqualification of the Bidder.
10. Institute reserves the right to reject any or all the tenders at any stage or accept them in part or reject the lowest tender without assigning any reason thereof and the decision of the Institute in this respect shall be final.
11. The Institute reserves the right to cancel the tender process at any stage without assigning any reason

Name and Signature of the bidder with seal

PAYMENT:

The Payment will be made every month by the 10th of the preceding month after submission of the bills in duplicate on the last working day of the previous month, with the attendance reports, and upon proof of payment made towards all applicable statutory bodies.

RESOLUTION OF DISPUTES:

In the event of any dispute arising out of or in connection with this contract, whether during the subsistence of the contract or thereafter, the matter shall be referred to the Director, NIT Andhra Pradesh, Tadepalligudem, or any other officer nominated by the Director, NIT Andhra Pradesh, Tadepalligudem, for arbitration whose decision shall be final and binding on both the parties. The Agency agrees that the arbitrator could be an employee of the Institute and shall not have any objections in this regard. The proceedings before the arbitrator would be governed by the provision of the Arbitration Act 1996.

TERMINATION OF THE CONTRACT:

The contract may be terminated in any of the following contingencies: -

a. NIT ANP reserves the right to terminate the contract with an advance notice of one month without assigning any reason. No claim for any compensation will however be entertained due to such termination prior to the expiry of the stipulated period of contract.

or

b. The contract may also be terminated at the request of the agency by giving an advance notice of four months or until the appointment of a new service provider, whichever is earlier. In case of failure to comply, the agency shall be liable to pay liquidated damages at the rate of 20% of the tendered value, in addition to forfeiture of the security deposit.

or

c. On the expiry of the contract, without any notice.

or

d. On giving one month notice by the Institute, at any time during the tenancy of contract, in case the services rendered by the Agency are not found satisfactory and in conformity with the terms and conditions of the contract and the standard prescribed for these services

or

e. On Agency being declared insolvent by the competent Court of Law, without any notice

or

- f. On assigning of the contract or any part thereof or any benefit or interest therein or there under by the Agency to any third party or for sub-letting the whole or a part of the contract to any third party, without any notice. Provided that, during the notice period for termination of the contract, in the situation contemplated above, the Agency shall keep on discharging the duties as before till the expiry of notice period.

PENALTY:

Any serious lapse/complaints/breakdown/Fault in any equipment (or) in the process of operation, the firm has to attend the fault with in 24hrs of reporting on phone/fax/email etc., failing which will invite a penalty of Rs.2000/- per day of each day of delay.

COMMENCEMENT OF WORK:

The Successful Bidder should start the work with effect from the date of commencement of Agreement by mutual consent. In case, it is found that the work has not been taken up from the date of commencement of Agreement, the NIT ANP Pradesh, Tadepalligudem, at its sole discretion may cancel the work order and the Performance guarantee shall be forfeited without any further reference to the Bidder. Further, the work order will be awarded to next least quoted bidder with the same terms and conditions.

DISCLAIMER:

Even though adequate care has been taken in the preparation of this Tender Schedule the Bidder should satisfy himself that the Schedule is complete in all respects.

NIT-Andhra Pradesh not their employees make any representation or warranty as to the accuracy, reliability or completeness of the information in this Tender Schedule and it is not possible for the NIT-Andhra Pradesh to consider the investment objective, financial situation and particular needs of each party who reads or uses the Tenders Schedule. Certain prospective Bidders may have a better knowledge of the scope of work than others. Each prospective Bidder should conduct his own investigations and analysis and check the accuracy, reliability and completeness of the information in the Tender Schedule and obtain independence advice from appropriate sources.

The Director, NIT-Andhra Pradesh reserves the right to change any or all of the provisions of this request for Proposal. Such changes would be intimated to all parties procuring this request for Proposal.

The Director, NIT-Andhra Pradesh reserves the right to reject any or all the Bids submitted in response to this request for Proposal at any stage without assigning any reasons whatsoever.

JURISDICTION:

The Court of Tadepalligudem alone will have jurisdiction to try any matter/dispute or reference between the parties arising out of this agreement/contract

Name and Signature of the bidder with seal

ANNEXURE-I

**BIDDERS' PAST EXPERIENCE TO BE PROVIDED IN THE PROFORMA GIVEN BELOW
BY THE BIDDER**

The bidder should have executed the minimum work order/contract as per the eligibility criteria of the terms and conditions of the tender document relating to lawn development or maintenance of garden/ lawn services during the last 3 (Three) years ending 31st March 2025 in Govt./ PSU/Govt. Autonomous Bodies/ Reputed Organizations.

Document Proof (to be attached), i.e., copy of the work order and completion certificate to be attached along with the bid for experience claimed.

S. No	Scope of work	Organization	Period		Value Rs.	Work order and work completion copy attached with indicating Page No. in the bid	Whether the Work performed is for the Government. Educational Institutions/ Govt Organizations /Autonomous Institutions/ Public/Govt. Universities, offices.
			From	To			

1. The bidder should indicate their valid allotted EPF No..... (If applicable)
2. The bidder should indicate their valid allotted ESI No..... (If Applicable)

The bidder shall obtain a specified license from the Labour Commissioner, Govt of Andhra Pradesh, within a reasonable period after the issue of the letter of acceptance of BID for employment of labour in the NIT ANP. Confirmation to this effect should be given in the bidder's letterhead if the bidder doesn't have such a license. If the bidder has such a valid license, then they should enclose a copy of the same along with the bid.

Name and Signature of the bidder with seal

**UNDERTAKING FOR MINIMUM WORKFORCE SUPPORT REQUIRED FOR
EXECUTION AND MAINTENANCE WORKS**

To,
Dean P&D,
NIT Andhra Pradesh.

**Sub: Operation & Annual Maintenance Contract of Water Softener Plants at NIT
Andhra Pradesh.**

It is certifying that we will ensure the minimum workforce as mentioned below will be deployed during the entire tenure of the contract, abiding by the tender document terms and conditions.

S. No.	Workforce	Qualification	Experiences	Number
1.	Technicians (Skilled)	ITI -Electrical	Minimum 2years of experience in a Water softening plant	02
		ITI-Fitter		02

However, in case of any emergency works or major breakdown works, to attend to the complaints within 24 hours, an extra workforce will be deployed as per requirement, but we will not claim the charges for the same. I/We shall maintain a sufficient workforce to provide eligible leaves and holidays for all the above workforce as per the governing rules and regulations, laws, and acts.

Name and Signature of the bidder with seal

“UNDERTAKING REGARDING BLACKLISTING / NON-DEBARMENT”

To,
The Director,
National Institute of Technology Andhra Pradesh
Tadepalligudem – 534 101

I/ We hereby confirm and declare that the undersigned/we, M/S is not blacklisted /De-registered / debarred by any Government department / Public Sector undertaking/ Private Sector / or any other agency for which I/ we have executed/undertaken the works/ Services during the last 3 years.

Name and Signature of the bidder with seal

FORMAT OF DECLARATION IN LIEU OF EMD/BID SECURITY

(To be submitted on the Bidder's Letter Head)

I/We(Insert Name and Address of Bidder) am/are submitting this declaration instead of Bid Security/Earnest Money Deposit for the Tender of.....(Insert Title of the Tender) (Tender No.....) as I/We am/are registered as MSE, thereby fully accepting that I/We will be suspended and shall not be eligible to participate in the Tenders invited by NIT ANP PRADESH, for Two years from the date of such Suspension Orders, under the following circumstances:

- a) If my/our claim of MSE is identified as wrong
- b) If after the opening of the Tender, I/We withdraw or modify my/our Tender during the period of validity specified in the Bid Documents (including extended validity, if any) or do not accept the correction of the Tender Price under any arithmetical errors.
- c) If, after the award of work, I/We fail to furnish the required Performance Security or sign the Contract, within the time limits specified in the Tender Document/officer in charge.

Name and Signature of the bidder with seal

APPLICATION FORM
(On Company's Letterhead)

Date:

To,
The Director,
National Institute of Technology Andhra Pradesh
Tadepalligudem – 534 101

Sir,

1. Being duly authorized to represent and act on behalf of(hereinafter referred to as "the Applicant") and having reviewed and fully understood all the pre-qualification information provided, the undersigned hereby applies to be pre-qualified by Yourself as a tenderer for the award of work(s) for " Annual Maintenance Contract For Water softening plants as per specification in the tender.
2. Attached to this letter are copies or the original documents as mentioned in the tender document.
3. Your department and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This letter of application will also serve as authorization to any individual or authorized representative or any institution referred to in the supporting information to provide such information deemed necessary and requested by you to verify statements and information provided in this application, or about the resources, experience, and competence of the Applicant.
4. Your department and authorized representatives may within the following persons for further Information on the technical and financial

Details	Contact No.1	Contact No.2
Name		
Designation		
Contact No		
E-mail		

Name and Signature of the bidder with seal

5. This application is made with the full understanding that:
 - a. Bids submitted by applicants will be subject to verification of all information submitted at the time of bidding.
 - b. I have checked all Terms & Conditions and all the clauses included in this contract document, and I agree to abide by and follow to conditions. I also understand that failing to satisfy the above contract may lead to the cancellation of this contract and forfeiture of the Performance Guarantee with EMD.
 - c. Your department reserves the right to:
 - i. Amend the scope and value of the contract/bid under this project; in such event, bids will only be called from pre-qualified bidders who meet the revised requirements; and
 - ii. Reject or accept any application, cancel the pre-qualification process, and reject all applications without assigning reasons.
 - d. Your department shall not be liable for any such actions and shall be under no obligation to inform the applicant.
6. The undersigned declares that the statements made and the information provided in the duly completed application are true and correct in every detail.
7. Attached is the company profile for your inspection.

Name and Signature of the bidder with seal

COMPANY PROFILE

(To be filled in by the Bidder)

Sl. No.	Question	Response
1	Company Name	
2	Type of firm: Proprietary/Partnership/Pvt. Ltd./Ltd./Single Person Company/LLP	
3	Date of Incorporation / Establishment	
4	Company Head Office address	
	a) Contact person(s) Name	
	b) Phone Number	
	c) E-mail Address	
5	Address of the regional office in Andhra Pradesh & Telangana (Only) (which is near NIT ANP)	
	a) Contact person(s) Name	
	b) Phone Number	
	c) E-mail Address	
6	Number of Employees (Organization structure)	
7	GST Registration and Date	
8	Permanent Account No. (PAN)	
9	Provident Fund Account No.	
10	ESI Code Number	
11	License number under the Contract Labour (R&A) Act1970, of the employer for whom the Bidder is currently undertaking the work	
12	Name of Designation of the Officer of the Bidder/Bidder to whom all references shall be made for expeditious technical coordination	
13	Whether the Bidder is familiar with and has experience in the type of work specified	
14	Indicate the number of similar jobs in hand, giving a brief description of the scope of work and personnel employed.	
15	Details of Earnest Money Deposit:	
	a) Amount	

	b) Demand Draft no.	
	c) Date of issue	
	d) Name of issuing Bank	
16	Details of bank solvency certificates issued by bidder's bankers:	
	a) Name of Bank	
	b) Branch	
	c) Amount of Solvency	
	d) Date of Issue	
17	Any other information	

Name and Signature of the bidder with seal

ANNEXURE-VII**PART-A (CHECKLIST FOR TECHNICAL BID)**

All the commercial conditions shall also be indicated in this part. Deviations, if any, to our specifications shall be brought out very clearly. Bidders shall mention point-wise confirmation with regard to the technical specifications given in our Enquiry

S. No	Particulars	Yes	No	Page No
1	Copy of firm registration			
2	Copy of GST registration			
3	Copy of Financial turnover certificate issued by a Chartered Accountant with UDIN on his letterhead.			
4	Copy of relevant work order(s)			
5	Copy of Work satisfactory certificate(s)			
6	Copies of Income Tax Return forms>Returns along with Audited financial statements, Profit and Loss Account, Balance sheets, Form 26AS and 3CA&3CB for the last 3 years, subject to the financial statement submitted to the firm/proprietary/company			
7	Copy of PAN card			
8	Copy of Labour License			
9	Copy of EPFO & ESI registration (If Applicable)			
10	Copy of Work Experience (Annexure-I)			
11	Copy of Undertaking Manpower (Annexure-II)			
12	Copy of Blacklisting / Non-Non-Debarment (Annexure-III)			
13	Copy Of EMD/Bid Security (Annexure-IV)			
14	Copy of Application Form (Annexure-V)			
15	Copy of Company Profile (Annexure-VI)			
16	Copy of original tender document downloaded from the NIT Andhra Pradesh OR CPPP website.			
17	Financial bid cover			

Enclose all certificates in support of the above statements.

Date:

Place:

Authorized Signatory

Name:

Designation:

Company:

Contact No:

Company Seal:

Name and Signature of the bidder with seal

ANNEXURE-VIII

Softener Plant Specifications

S. No	Description of item	Details of Softener Plants		
		75 KLD	100 KLD	150KLD
Inlet/Raw Water Pump				
1	Capacity	11.88m ³ /h	11.88 m ³ /h	26.64 m ³ /h
2	Head	30 mtrs	31 mtrs	32 mtrs
3	Model number	KDS -335++	KDS -335++	KDI-538+
4	Material of Construction (MOC)	CI	CI	CI
5	Motor Rating	3 HP	3 HP	5 HP
6	Make	Kirloskar	Kirloskar	Kirloskar
7	Quantity	2	2	2
8	Control Panel	1	1	1
9	Type	Mono Block	Mono Block	Mono Block
Multi-Grade Sand Filter				
1	Capacity	13 m ³ /h	14 m ³ /h	18.7 m ³ /h
2	Size	750mmX1800mm	1200mmX1800mm	1500mmX1800mm
3	Type	Vertical Cylindrical	Vertical Cylindrical	Vertical Cylindrical
4	MOC	MSEP	MSEP	MSEP
5	Thickness of Shell/ Dish	8/10 mm	8/10 mm	8/10 mm
6	Sand Type	Graded sand, Pebbles of Various Sizes & Carbon	Graded sand, Pebbles of Various Sizes & Carbon	Graded sand, Pebbles of Various Sizes & Carbon
7	External Piping	M.S. Piping with Manual Butterfly Valves	M.S. Piping with Manual Butterfly Valves	M.S. Piping with Manual Butterfly Valves
Softener Media				
1	Volume of the Media	710 Ltrs	1000 Ltrs	1400 Ltrs
2	Media (ION EXCHANGE)	Sodium Based Cation Resin	Sodium Based Cation Resin	Sodium Based Cation Resin
3	Flow Meters	1 No (40mm)	1 No (40mm)	1 No (50mm)

Name and Signature of the bidder with seal

SCHEDULE OF QUANTITIES**PART-B. FINANCIAL BID (On Firm Letterhead)**

Ref No : NITANP/SMMD/TENDER/2025-26/ 63

Date:09.12.2025

Name of the work: Operation & Annual Maintenance Contract of Water Softener

Plants at NIT-Andhra Pradesh, Tadepalligudem.

BILL OF QUANTITY

S. No	Description of Work	Quantity	Unit	Component	Amount per Year Rs.
1	Cost of manpower. (As per Annexure- A) (Basic + VDA)	1.00	Year	A	₹ 9,48,480
2	Service Charges (To be filled by the Bidder) [Include the Cost of Consumables, All Overheads & Profit]			B	
Total Amount per Annum Excluding GST (Rs.) (A+B)					

All Blank Spaces are to be filled by the Bidder else the bid will be treated as unresponsive.

NOTE:

1. The total amount per Annum, excluding GST, should be filled in the price bid.
2. The contractor has to provide the document evidence for ESI, EPF, and other taxes as per relevant statutory laws. Only based on the scrutiny of documents, the reimbursement/payment towards the ESI, EPF, and other benefits will be made by the institute.
3. The charges towards the ESI, EPF, and other taxes need not be included. It will be reimbursed as per the statutory laws, which will be restricted as per the ceiling limit of the relevant statutory laws. The contractor has to provide the estimate for the information of the institute before the disbursement of the EPF, ESI, and any other taxes.
4. Any discrepancy in arriving the total value shall lead to disqualification and the bid is treated to be UNRESPONSIVE
5. All the Annexures (incl Signature of the Bidder with seal) are to be submitted as the part of FINANCIAL BID.
6. If any ANNEXURE is not attached in the FINANCIAL BID, the Bid will be considered UNRESPONSIVE.

Name and Signature of the bidder with seal

ANNEXURE-A**MINIMUM WAGES FOR MANPOWER**

S.No	Description	Rate
	(As per Central Govt. Minimum Wages Act 1948) with reference to the prevailing File No: 1/6(3)/2025-LS-II dated 25-09-2025 of C-Area, BASIC + VDA as per 01-10-2025	Skilled Worker (Rs)
1	Rates of Basic Wages per day	494
2	Rates of Variable Dearness Allowance (VDA) per day*	266
3	Total Wage Per Day (Basic + VDA)	760
4	No. of Working Days in a month	26
5	(Basic wages + VDA) per month per worker	19760
6	Total Number of Workers	4
7	Total Amount	79040
	Total Manpower charges per month	79040 / -
	Total Manpower charges per year	₹ 9,48,480 /-
Rupees: Nine Lakh-Forty-Eight Thousand Four Hundred Eighty Only		

Note:

1. *Rate of V.D.A. Area wise per day W.e.f. 01.10.2025. reflected changes in VDA Paid by the Minimum Wages Act of 1948, Government of India, from time to time.
2. Manpower wages estimate made by considering 26 no. of days only. However, payment to the workers will be paid as per the actual no of working days only.
3. The contractor has to provide the document evidence for ESI and EPF membership and entitlement, and relevant statutory laws. Only based on the scrutiny of documents, the reimbursement/payment of the ESI and EPF will be made by the institute.
4. The charges towards the ESI and EPF need not be included. It will be reimbursed as per the statutory laws, which will be restricted as per the ceiling limit of the relevant statutory laws. The contractor has to provide the estimate for the information of the institute before the disbursement of the EPF and ESI.

Name and Signature of the bidder with seal

