



राष्ट्रीय प्रौद्योगिकी संस्थान आंध्रप्रदेश  
NATIONAL INSTITUTE OF TECHNOLOGY ANDHRA PRADESH  
Near National Highway No. 216A, Kadakatla, Tadepalligudem – 534101  
West Godavari District, Andhra Pradesh, India

No: NITANP/ORGT/2024-25/1165

Date: 30.12.2024

**OFFICE ORDER**

The institute shall observe the following holidays during the year 2025.

**A. Gazetted Holidayas**

S.No.	Gazetted Holidays	Date	Day of week
1	Makar Sankranti	January 14	Tuesday
2	Republic Day	January 26	Sunday
3	Holi	March 14	Friday
4	Id-ul-Fitr *	March 31	Monday
5	Mahavir Jayanti	April 10	Thursday
6	Good Friday	April 18	Friday
7	Budha Purnima	May 12	Monday
8	Id-ul-Zuha (Bakrid) *	June 07	Saturday
9	Muharram *	July 06	Sunday
10	Independence Day	August 15	Friday
11	Ganesh Chaturthi	August 27	Wednesday
12	Milad -un-Nabi or Id-e-Milad * (Birthday of Prophet Mohammad)	September 05	Friday
13	Mahatma Gandhi's Birthday	October 02	Thursday
14	Dussehra (Vijay Dashami)	October 02	Thursday
15	Diwali (Deepavali)	October 20	Monday
16	Guru Nanak's Birthday	November 05	Wednesday
17	Christmas Day	December 25	Thursday

\* Holidays may change depending upon sighting of the moon and the announcement by the central Government Welfare Coordination Committee.

**B. Restricted Holidays**

S. No	Restricted Holidays	Date	Day of week
1.	New Year's Day	January 01	Wednesday
2.	Guru Gobind Singh's Birthday	January 06	Monday
3.	Basanat Panchami/Sri Panchami	February 02	Sunday
4.	Guru Ravi Das's Birthday	February 12	Wednesday
5.	Shivaji Jayanti	February 19	Wednesday
6.	Birthday of Swami Dayananda Saraswati	February 23	Sunday

*D. M. L.*  
30/12/24



**राष्ट्रीय प्रौद्योगिकी संस्थान आंध्रप्रदेश**  
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7.	Holika Dahan	March 13	Thursday
8.	Jamat – Ul-Vida	March 28	Friday
9.	Chaitra Sukladi /Gudi padava/ Ugadi/Cheti Chand	March 30	Sunday
10.	Ram Navmi	April 06	Sunday
11.	Vaisakhi/ Vishu	April 13	Sunday
12.	Meshadi (Tamil New Year's Day)	April 14	Monday
13.	Vaisakhadi (Bengal) / Bahag Bihu (Assam)	April 15	Tuesday
14.	Easter Sunday	April 20	Sunday
15.	Guru Rabindranath's Birthday	May 09	Friday
16.	Rath Yatra	June 27	Friday
17.	Raksha Bandhan	August 09	Saturday
18.	Parsi New Year's Day/ Nauraj	August 15	Friday
19.	Janmashtami (Smarta)	August 15	Friday
20.	Onam or Thiru Onam Day	September 05	Friday
21.	Dussehra (Saptami)	September 29	Monday
22.	Dussehra (Mahashtami)	September 30	Tuesday
23.	Maharishi Valmiki's Birthday	October 07	Tuesday
24.	Karaka Chaturthi (Karwachouth)	October 10	Friday
25.	Govardhan Puja	October 22	Wednesday
26.	Bhai Duj	October 23	Thursday
27.	Pratihara Shashthi or Surya Shashthi (Chhat Puja)	October 28	Tuesday
28.	Guru Teg Bahadur's Martyrdom Day	November 24	Monday
29.	Christmas Eve	December 25	Wednesday

1. Regular employees may avail 02 (two) days of restricted Holyday from the above list in the Calendar Year 2025.
2. Each head of the Department/Section are requested to maintain a record (in a Register) of Casual leave & Restricted Holydays of each individual for future reference. The record may be maintained in the following format.

Name of the Employee: .....

Designation: .....

**For the year 2025**

**CASUAL LEAVE**

SL. No.	Date		No. of days applied/ availed in 2025	Prefix	Suffix	No. of days balance in Year 2025	Remarks	Signature of HOD
	From	To						

*Dinesh*  
30/11/24



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**RESTRICTED HOLIDAYS (Maximum 02 days in a year)**

SL. No.	Date		No. of days applied/availed in 2025	Prefix	Suffix	Occasion	No. of days balance in Year 2025	Remarks	Signature of HOD
	From	To							

This issue with the approval from the competent authority of the Institute

  
I/C REGISTRAR

Copy To:

1. All Deans/ Associate Deans.
2. All HODs / Section Heads.
3. All Wardens.
4. PS to the Director for kind information to the Director.
5. File copy.

