



NAIONAL INSTITUTE OF TECHNOLOGY, ANDHRA PRADESH
TRAINING & PLACEMENT SECTION

Placement Rules

- ✓ For sitting in yearlong Campus Placement selections, each student is required to register by paying Rs.1000/-.
- ✓ Only those students who have registered with the TRAINING AND PLACEMENT SECTION are eligible to participate in the placement activities.
- ✓ Students pursuing their studies under sponsored category are not eligible for campus placement.
- ✓ Students must carry their identity cards with them during the Pre-Placement Talk (PPT) /written test/group discussion/interviews, and produce the same whenever demanded by the recruiting team, the placement officer or the student coordinators.
- ✓ Students are not allowed to interact with the company executives directly. Any queries must be clarified during the PPT itself. Subsequently, they can bring their doubts (if any) to the notice of the placement officer who will then take necessary action.
- ✓ Any student found to have applied or secured a job through off campus application without the prior consent of the Placement Officer would be debarred from taking part in any further placement process. Further, the student would, also inform the company in which he/she has secured a job, of the policy violation.
- ✓ If a student is not joining an organization for unavoidable circumstances, then the accepted job offers must be surrendered to the Placement Officer.
- ✓ A student violating any of the above-mentioned rules and regulations or found indulging in any act of indiscipline/misbehavior thereby earning a bad name for the Institute will be debarred from availing any further placement facilities and is liable for strict disciplinary action, as per the Institute rules and regulations.

Student's Guidelines

- ✓ Students must submit their application within the deadline announced by the TRAINING AND PLACEMENT SECTION. Late submission of applications will not be entertained.
- ✓ They should continually check the TRAINING AND PLACEMENT SECTION notice board and the web site for updates and new Job Announcements.
- ✓ One should apply to an organization only if he/she is eligible and interested in taking up a job at the organization. No withdrawal of applications will be entertained.
- ✓ If short-listed for interview, students must follow the dress code as specified by the TRAINING AND PLACEMENT SECTION.
- ✓ Students must carry their certificate files along with two passport size photographs and a copy of their resume for the interview.
- ✓ Maintain proper discipline when in and around the premises of TRAINING AND PLACEMENT SECTION.
- ✓ Students can clarify their doubts with either the student coordinators or the placement officer.
- ✓ Students are advised to go through the company websites to get more insight about the company and judge their suitability to the job. Any queries must be clarified with the company officials during the Pre-Placement Talk (PPT) only.